

Abstract Format & Layout Guidelines

Abstract Content Guidelines

- Abstracts must be submitted using the [Microsoft word template](#) provided on the Conference website.
- Abstracts should take the form of a paragraph of 250 words. Abstracts exceeding the word limit will be returned for re-submission.
- The abstract should be a summary of the whole paper, briefly outlining the key features, results and conclusions of the work together with their significance. Authors are requested to indicate the preferred conference themes on the [website](#) for their contributions.

Abstract Format Guidelines

The purpose of the abstract is to define the precise subject of the presentation to an audience.

Text

- Abstract text must be in Arial, Font 11, Sentence Case
- Do not leave a line between sections but indent text at the start of a new paragraph.
- Use standard abbreviations only. Within the body of the abstract, when using abbreviations spell out the name in full at the first mention and follow with the abbreviation in parenthesis. Abbreviations may be used in the title, provided the name in full is outlined in the body of the abstract.
- Capitalise the first letter of trade names.
- Abstracts should take the form of a 250 word paragraph. **Do not include tables, figures or photos.**

Please note: Any abstract that does not comply with these specifications will not be accepted by the online submission process.